

PORT COQUITLAM #9125 SANTA MARIA FLOAT UNLOADING - SET UP – TAKE DOWN PROCEDURES

PLEASE NOTE THIS FLOAT IS DELICATE!

Boat Registration and Instructions are in the Case in the cupboard in the Stern (back).
We recommend the same people set up this Float, take it down, and pack it up at the end.

UNLOADING FLOAT

1. Open Transport Trailer doors wide and ensure doors are clipped secure onto each side of the trailer.
2. Pull out ramps from the back of Transport Trailer storage area (below the doors).
3. Place a 2 x 6 board from the Transport Trailer on top of each ramp.
4. Pull Float out of the Transport Trailer by hand until half of the Float sticks out the end. Then raise the Transport Trailer box up eight feet. This will allow the trailer to be winched down and out without catching the rear of the Float.
5. Hook Float to vehicle that will be towing the Float in the parade.

SETTING UP FLOAT



1. Untie both ratchets that hold down the Masts. Remove the ratchets and store in the storage space in mid-ship. See Picture above #6 that shows storage space.



2. Insert both Masts into the holes of the mid-ship deck with Velcro on Crosstrees facing the bow. The bell on the Mainmast faces to the rear.

**PORT COQUITLAM #9125 SANTA MARIA FLOAT
UNLOADING - SET UP – TAKE DOWN PROCEDURES**



3. Get small four foot Bowsprit (front mast) out of mid-ship storage and insert it into the square hole at the top of the bow. See picture of Bowsprit in place below.



4. Tie short rope from top of Mainmast to the top of Foremast to ensure both mast are straight.
5. Undo rope on the Foremast (front mast) cleat and thread it through pulley on Bowsprit (front protruding mast) and tie loose end of the rope to the eye hook on the bottom of the bow. Leave this rope loose as it will be tightened last.

**PORT COQUITLAM #9125 SANTA MARIA FLOAT
UNLOADING - SET UP – TAKE DOWN PROCEDURES**



6. Remove all the ropes (four sets) that were tucked into the boat mid-ship storage spaces on both sides of the ship. First hook short ropes with hasps on to the ends of the Crosstree pulleys on both Masts. Then thread ropes into the Crosstree pulleys and tie all rope ends on the cleats on the masts.



7. Remove the case from the cupboard in the Stern (back). Unfold the sails, and Velcro the sails on to the front and rear Crosstrees on both Masts. Install the front and rear sails by hooking and tying. See Picture above #4.

**PORT COQUITLAM #9125 SANTA MARIA FLOAT
UNLOADING - SET UP – TAKE DOWN PROCEDURES**



8. If you are using the K of C Banners, remove the banner from the case and insert them into the frame. The Banner Frame can be placed on top of the centre of the boat lengthwise or on top of the towing vehicle.
9. When all set up, place case into cupboard in the Stern (back) and ensure hasp is on and secure.

**PORT COQUITLAM #9125 SANTA MARIA FLOAT
UNLOADING - SET UP – TAKE DOWN PROCEDURES**



10. Tighten rope at the bow (bottom) mentioned in #5 above to ensure the masts are upright and the front and rear sails are tight.
11. Hook Float to a vehicle and connect the lights and you are ready. The light connections have two types of connectors supplied. If you do not use one, put it in the case in the Stern.

If any damage or loss is noticed while in your possession, please advise us on returning this Float. We believe that this Float goes a long way towards promoting the Knights of Columbus and when others take possession and find the Float incomplete it becomes a major disappointment with no time to rectify the problem. Your cooperation and assistance is appreciated.

**TAKE DOWN – PACKING UP – LOADING
(Reverse the Set Up procedures and refer to those pictures)**



1. Take down the sails, fold front and rear sails, roll up the two main sails, and pack in the case which is stored in a cupboard in the Stern (back) Ensure hasp is on and secure.
- 2.

**PORT COQUITLAM #9125 SANTA MARIA FLOAT
UNLOADING - SET UP – TAKE DOWN PROCEDURES**



3. If you are using the K of C Banners, remove them from the frame, fold and store them in the case as well. Store the Banner Frame on top of the centre of the boat lengthwise.



4. Remove all the ropes from both Mast Cleats. Pull ropes out of the Crosstree pulleys and undo the hasps on the two masts. Put all rope ends from the mast into the boat mid-ship storage space.
5. Undo rope from bow that travels through pulley on Bowsprit (front protruding mast) and leave attached to Foremast (front mast), but tie loose end of the rope from the bow to cleat mid mast.



6. Pull four foot Bowsprit (front mast) out of the bow and store it in the boat mid-ship storage.
7. Remove main Foremast by pulling it out of the deck and lay it on mid-ship on its side into the holder at the front and rear, with the bare end to the rear.
8. Remove the Mainmast with the bell by pulling it out of the deck lay it on mid-ship on its side into the holder at the front and rear with the bare end to the rear.

**PORT COQUITLAM #9125 SANTA MARIA FLOAT
UNLOADING - SET UP – TAKE DOWN PROCEDURES**



9. Tie both Masts down with the ratchet tie downs. Place the hook of one ratchet set in the rear eyelet on the trailer frame at the back, loop over and around one mast, cross over to the other mast and loop over and then down to the other side eyelet on trailer frame. Ratchet until tight. DO NOT over tighten as the mast may break.
10. Repeat the ratchet process on the front eyelet around both masts and to the front eyelet and ratchet tight.



LOADING THE FLOAT ON THE TRANSPORT TRAILER

11. When loading the float into the trailer, pull out ramps from the bumper and put 2 x 6 boards on top of ramps.
12. Raise the bottom front of the trailer box to about eight feet into the air.
13. Push Float Trailer rear wheels up against Trailer Ramps.
14. Lower Float Trailer Hitch Tongue to the ground.
15. Attach rope from the hand winch at the Transport Trailer Hitch to the rear of the Float Frame and winch the Float backward up the ramp until the trailer touches the Transport Trailer Bed. Ensure that you have a person at the front of the Float to guide the Float and call out instructions.

**PORT COQUITLAM #9125 SANTA MARIA FLOAT
UNLOADING - SET UP – TAKE DOWN PROCEDURES**

16. When Float has reached the Transport Trailer Bed, block the wheels of the Float and then lower the Transport Trailer Box.
17. Winch the Float on to the Transport Trailer fully and leave the rope attached to the Float. Push Float all the way in by hand at the end. The tongue of the float trailer will stick out of the box.
18. Put 2 x 6 boards into the trailer.
19. Slide ramps into the back of the Transport Trailer storage area.
20. Close the doors of the Transport Trailer and bungie tight